

Welcome to Emerald Island Resort!



You are invited to **pre-register** by completing the form below. By pre-registering, you can bypass clubhouse registration, and receive your Parking Pass and Information Packet from the guard at the gate house after showing a valid ID. You may then drive directly to your vacation villa. Emerald Island Resort is a gated community with guards in attendance 24 hours a day. To help us keep our resort secure, it important that you present the gate guard proof of ID when arriving at Emerald Island Resort.

This form requests important information to enable our staff at Emerald Island Resort to assist you in the unlikely event that you encounter any problems.

Please email this completed pre-registration to Clubhouse@emeraldishoa.org or fax to the clubhouse at **407-787-4198** at least 48 hours prior to your arrival.

What is your name?	
At what address will you be staying on Emerald Island Resort?	_____ Kissimmee, Florida. 34747
What is your arrival date?	Month _____ Day _____ Year _____
Approximately, what time do you expect to arrive at Emerald Island Resort?	_____ am / pm
What is your check out date?	Month _____ Day _____ Year _____
From whom did you rent your villa? If you are the owner please state "Owner"	
What is the telephone number at the address you will be staying on Emerald Island Resort?	
What is the name of management company of your villa?	
What is the management company contact number?	
What is your car(s) license plate number *	
What is your car(s) make & model *	

* Rental Car information to be completed at Emerald Island Resort

Have a great Vacation at Emerald Island Resort.

We want your stay to be trouble free. If you find a problem upon arriving at your accommodation, please contact **the Management Company** responsible for the property you are renting.

For Resort use only

Concierge / Guards Name? – Print and Sign Name	
Confirm form of ID checked	
Date & Time pass issued	